

Online applications are invited from the eligible candidates for approximately 370 vacant posts of Assistant Professors (Vyakhyata Sahayak) in faculties of Arts, Science, Commerce, Law and Education in Government colleges on 11 months contractual basis with a fixed pay of Rs 16500/- for the academic year 2013-14.

The recruitment process will be carried out as per UGC Regulations 2010 and the notifications of Education Department, Government of Gujarat dated 19 March, 2011, 29 June, 2011 and 7 May 2012.

Eligible candidates can submit their applications online on www.cheguj.com from 08/09/2013 to 18/09/2013 by following the instructions on website. Last date for submitting online application is 18-09-2013 till 19:59 Hours while it can be confirmed till 19/09/2013 19.59 hours.

1. Educational Qualifications:

A. Arts, Commerce, Science and Law faculty subjects:

According to the guidelines of the University Grants Commission, the candidate must have possess minimum qualification like minimum 55 % marks at post graduate level and must have cleared UGC NET (certificate) or GSLET (certificate) examination.

Candidates from Scheduled Castes, Scheduled Tribes and Differently Disabled categories of the Gujarat origin will be entitled to a maximum of 5% relaxation at postgraduate level without considering grace marks.

In respect of the candidates who have passed post graduation before 19-09-1991 and having Ph.D. will get relaxation of 5 % marks.

Candidates with Ph.D. qualification as per University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, will be exempted from NET/SLET qualification. Such candidates with Ph.D. qualification as per University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, have to produce a certificate from the competent authority of the respective University in this regard.

B. For Education faculty (B.Ed. Colleges) :

Minimum 50 % marks at Graduate level in respective subject method, Minimum 50 % marks in Master's degree in the relevant subject and M.Ed. with relevant subject (Minimum 55 % marks in M.Ed. or equivalent grade) and NET/SLET/SET.

Candidates from Scheduled Castes, Scheduled Tribes and Differently Disabled categories of Gujarat origin will be entitled to a maximum of 5% relaxation at postgraduate level in accordance with the UGC Regulation 2009.

2. Age:

2.1 Maximum **35** years for Arts, Commerce and Science faculties.

2.2 Maximum of **40** years for Law faculty.

2.3 Maximum of **37** years for Education faculty.

2.4 Relaxations will be given in the age to the candidates of Gujarat Origin from following categories according to the existing State Government's Norms:

2.4.1 Scheduled Castes / Scheduled Tribes / SEBC (Socially and Economically Backward Class) candidates - 5 Years

2.4.2 Unreserved Women Candidates - 5 years

2.4.3 Women Candidates – 10 from reserved categories (This relaxation also includes the 05 years' relaxation for women mentioned above)

2.4.4 Differently Disabled candidates- 10 years

2.4.5 All the above relaxation will be available to the candidate's in the age limit of 45 years.

3. Merit calculation

According to the Government Resolution dated 17/06/2009 of Education Department, Government of Gujarat, marks obtained out of 90 merit points will be considered. No test or interview will be conducted. Following pattern will be applied.

Sr.	Qualifications	maximum mark
01	Graduate Level	
	A. 51 to 70 percent (0.25 Mark per 1 %)	05
	B. 71 to 80 percent (0.50 Mark per 1 %)	05
	H. First Rank at University level	10
02	Postgraduate Level	
	A. 56 to 70 percent (1 Mark per 1 %)	15
	B. First Rank at University level	10
03	M. Phil	05
04	Ph. D.	10
05	NET /SLET	10
06	Books published with ISBN number (1 Mark per book, Maximum five marks)	05
07	UGC Fellowship	05
0 8	Article / Research Paper published in the Magazine / Journal having ISSN number (1 Mark per Article/ Research Paper, Maximum five marks)	05
0 9	Teaching Experience (1 Mark per year, Maximum five marks)	05
Total		90

4. Remuneration:

Contract Based Vyakhyata Sahayak is entitled to get a fixed Pay of Rs. 16,500 / - per month.

5. Appointment period:

The appointment will be for 11 months and the candidates will be relieved as and when a GPSC candidate is available or a day before ending second session of a college affiliated to the respective university's regular academic year 2013-14, whichever is earlier.

Under no circumstances the appointment of the candidate will be extended after the period of 11 months.

6. Vacant Posts to be filled:

Subject and category wise posts to be filled are put on the website.

7. For Reserved Category Candidates

7.1 Subject wise reserved posts for different categories are put on the website.

7.2 Scheduled Castes, Scheduled Tribes and Differently Disabled candidates of Gujarat origin will be entitled to get relaxation in qualifications as per prevailing norms. Such candidates have to produce original certificates from the competent authority regarding their caste/Tribe/ Physical disability at the time of document verification.

7.3 Candidates from Socially and Educationally Backward Classes have to produce a non creamy layer certificate shown as Annexure-C, in the resolution of Department of Social Justice and Empowerment, dated 06/02/1996.

Candidates from Socially and Educationally Backward Classes are entitled to get benefits of reservation only if they are not included in non-creamy layer category.

Please note that married women candidates have to produce such certificate in reference to the income of their parents. If she has produced a certificate of her husband's income, her application will be cancelled.

Such certificate must show the income for the period 01/04/2012 to 31/03/2013 or should have been issued after 01/04/2013.

8. Important instructions for filling the online application form and for the overall recruitment process.

- 8.1 Eligible candidates have to apply online on website www.cheguj.com within the prescribed time limit.
- 8.2 Candidates are requested to study the instructions and advertisement given on website carefully before filling the application form. Online filled application forms by the candidate will be considered as final and no modification can be made after 19:59 hours of 13-09-2013 and, no request from the candidate will be considered.
- 8.3 Application form will not be accepted through Postal and Courier, nor are they to be hand delivered, faxed or emailed to the office.
- 8.4 The candidate will have to register first on website www.cheguj.com. If needed, necessary instructions will be given to the candidates from

time to time on his/her e-mail ID. Candidates have to give their own e-mail ID.

- 8.5 On-line application form will open by logging in on website after registration. Application form should be filled up carefully. Correction can be made by the candidates in his/her form before 19:59 hours of 18/09/2013. No correction or updating can be made after this date and time. If the candidate makes any mistake in the online application form, his/her application form will not be considered. It is mandatory for every candidate to give his/her mobile number in the application form which should not be changed till the completion of recruitment process.
- 8.6 An amount of Rs 200 and will have to be paid as application fee by the General and Socially and Educationally Backward class (SEBC) category candidates. Schedule Castes, Schedule Tribes and differently-disabled candidates are to pay Rs 100 only. Paid fee will not be refunded.

Candidates have to give their preference of the colleges with vacant posts in respective subject at the time of filling their application forms, failing which the application will not be accepted. After giving their preference, candidates have to download the printed copy of Bank Challan and deposit application fee through the challan at any branch of Dena Bank on or before 16.00 hours (4.00 p.m.) of Dt: 18/09/2013.

Candidate has to retain one copy (Candidate's copy) of the challan with Transaction Identity provided by Bank.

Candidates can pay application form fee online through NEFT by using following information. Application of such candidates will be confirmed after 25 hours of paying online fees on their reference Id.

- **Name of Bank : DENA BANK**
- **Account Number : 030810027900**
- **IFSC Code: BKDN0130308**
- **MICR Code: 380018053**

Candidates have to log in again using their USER ID and PASSWORD on **www.cheguj.com** website after one day and submit transaction ID of paying fees by challan, so that system can verify and display the acceptance of online application of the candidate. If the instruction of the acceptance of the form does not appear on the screen then it is

considered that application form has not been submitted and such application will not be considered further.

Transaction ID data in the system provided by the bank will be updated at 12:00 noon during working days so that system can verify by entering transaction ID after 25 hours of paying fees.

- 8.7 Candidates have to take a print of their application form by downloading from the website after applying online and have to keep it with them to produce whenever asked.
- 8.8 Necessary instructions related to the contractual based *Vyakhyata Sahayak* will be available on website from time to time.
- 8.9 The names of the short listed candidates (Subject and category wise) will be displayed at 17.00 hours on 23-09-2013.
- 8.10 Short listed candidates will have to log in on the website and download call letter for their certificates / documents verification. Candidates have to remain present for document verification on the date and time as mentioned in the call letter on their own expense. If a candidate fails to remain present on given time and date, his/her right of appointment will be cancelled.

Verification of certificates and documents will be done at 3rd Floor, Block-12, Dr. Jivraj Mehta Bhavan, Gandhinagar, Gujarat between 26-09-2013 to 27-09-2013.

- 8.11 At the time of verification of certificates of candidates, if their merit rank gets reduced and if the reduced marks are less than the cut-off marks for respective subject and category, then college will not be allotted to such candidate during that round.
- 8.12 Candidate who got verified their certificates and documents on 01/10/2013 at 12.00 noon and having merit marks greater than the cut off marks of shortlisted candidates in the respective subject/category will be allotted a college by the system on the basis of their merit marks and their preference order of college. Candidates can download their appointment letter by logging on **www.cheguj.com**
- 8.13 After receiving appointment letters, candidates have to join and report to the allotted college within the specified time, failing which his/her appointment letter will be automatically cancelled.

No request for change of college/ place will be considered in any circumstance.

- 8.14 Candidates have to produce all original certificates and documents related to eligibility and qualification at the time of document verification.
- 8.15 Disciplinary action will be taken against the candidate who tries to produce forged/bogus/invalid documents or where original documents are found to have been tampered with original documents.
- 8.16 Candidates who submit false / incorrect/ wrong information in the online application will be disqualified.

If the information given by the candidate is found to be false / incorrect / wrong or erroneous then he/she will be disqualified either at the time of recruitment or at any subsequent stage during service in future and no claim for service in this regard will be considered.

- 8.17 Candidates have to bring and produce a valid photo identity proof at the time of document verification.
- 8.18 Candidates must not contact any person who is associated with recruitment process. Application of the candidate who are found to be putting pressure in any form or indulge in disturbing the recruitment process will not be considered.
- 8.19 Selected candidates have to compulsorily participate in training during October/ November 2013 when asked for. Appointments of these candidates will be cancelled who do not remain present during specific training period.
- 8.20 Office of the Commissioner of Higher Education gives equal opportunity to all and encourages women candidates to apply.
- 8.21 Candidates may contact **Help Line** number displayed on website for any help or difficulty arising in submitting online application.

Joint Director

Commissioner of Higher Education

Gandhinagar, Gujarat State